

Public Document Pack



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8 January 2018

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE** will be held in the HMS Brave Room at these Offices on Tuesday 16 January 2018 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at rebeccabrough@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Scrutiny (Policy and Performance) Committee Membership:

K Mills (Chairman)
M I Cosin (Vice-Chairman)
P M Beresford
T A Bond
R J Frost
B J Glayzer
J M Heron
S C Manion
M Rose
D A Sargent

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 25 October 2017, 14 November 2017 and 12 December 2017 (to follow).

5 **PUBLIC SPEAKING**

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak only applies to agenda items 12 and 14.

The right of the public to speak does not apply to the following agenda items: Apologies, Appointment of Substitute Members, Declarations of Interest, Minutes, the Forward Plan, the Scrutiny Work Programme, any agenda item that is not accompanied by a written report and items that are exempt business.

Members of the public wishing to speak must register to do so by no later than 2.00 pm on the second working day before the meeting.

6 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE**

The following decisions were taken by the Cabinet at its meeting held on 15 January 2018 in respect of recommendations from the Scrutiny (Policy and Performance) Committee:

- Dover District Council Authority Monitoring Report 2016/17
- River Dour Enhancement Work and Repairs to Dolphin House Garages
- Overnight Opening of Deal Pier

7 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE OR ANOTHER COMMITTEE**

There are no items for consideration.

8 **ITEMS CALLED-IN FOR SCRUTINY OR PLACED ON THE AGENDA BY A MEMBER OF THE COMMITTEE, ANY INDIVIDUAL NON-EXECUTIVE MEMBERS OR PUBLIC PETITION**

- (a) Items placed on the agenda by a Member of the Committee or any individual Non-Executive Member

Any individual Councillor may request that a matter is placed on the agenda of one of the Council's Overview and Scrutiny Committees by providing Democratic Support with notice of the matter prior to the agenda being published.

There are no items for consideration.

- (b) Items the subject of Call-In

Executive Decisions may be called-in by the Chairman or Spokesperson of the Scrutiny (Policy and Performance) Committee or any three non-executive members.

There are no items for consideration.

(c) Public Petition

There are no items for consideration.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 6 - 9)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 10 - 16)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **LORRY PARKING IN THE DOVER DISTRICT**

To scrutinise the issue of illegal and anti-social lorry parking in the Dover District.

Inspector S Norris of Kent Police will be in attendance.

12 **DOVER TOWN CENTRE**

To consider the report of the Chief Executive (to follow).

13 **CUSTOMER SERVICES - UPDATE ON PERFORMANCE INDICATORS**

To receive an update from the Director of Shared Services (EKS) on Performance Indicators relating to Customer Services.

14 **REVIEW OF ON AND OFF STREET PARKING CHARGES** (Pages 17 - 34)

To consider the attached report of the Director of Environment and Corporate Assets.

15 **DEAL PIER UPDATE**

To receive an update from the Director of Environment and Corporate Assets.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA

system and hearing loop within the Council Chamber.

- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Services Manager, telephone: (01304) 872304 or email: rebeccabrough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.



Notice of Forthcoming Key Decisions

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: 5 January 2018

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
1	Neighbourhood Plans	June 2013 and ongoing (see entry)
2	Dover Town Centre Regeneration: To consider progress on the Compulsory Purchase Order and any issues arising which may go beyond the scope of the resolutions incorporated in Minute CAB 87	8 September 2014/24 April 2015/7 March 2016 and as necessary
3	Approval to develop detailed plans for replacement of Dover Leisure Centre	25 July/20 September and 15 December 2016 (special Cabinet meetings) and 11 September 2017 (special Cabinet meeting)
4	Statutory Brownfield Register	Decision to be taken by the Head of Regeneration and Development – December 2017
5	Review of Tenancy Strategy and Tenancy Policy	5 March 2018
6	Review of Local Plan	(i) 1 March 2017; (ii) October 2018; and (iii) July 2019
7	Property Acquisitions	Ongoing (decisions to be taken by Portfolio Holder for Corporate Resources and Performance)
8	Approval for public consultation on draft South Barracks Conservation Area Appraisal	3 July 2017 and 5 February 2018
9	To consider the results of public consultation on the Waterloo Crescent Conservation Area Appraisal and approve public consultation on proposed boundary extensions	8 May 2017
10	To consider the results of public consultation on the extension of the Nelson Street Conservation Area boundary and the introduction of an Article 4 Direction	8 May and 4 December 2017
11	Approval to cease providing a face-to-face customer service function at Aylesham, Deal and Sandwich area offices	3 July and 4 September 2017
12	Approval of revisions to the 2012 Housing Assistance Policy	3 July 2017
13	Approval of amended Dover District Council Events Policy and Land Hire Agreement	4 September 2017
14	Approval to release funding and carry out regular beach maintenance works between Oldstairs Bay and Sandwich Bay	12 June 2017

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
15	Local Plan Review – Engagement Strategy	8 May 2017
16	Appointment of contractor to carry out building extension and repair works at Kearsney Abbey and Russell Gardens as part of the Heritage Lottery Funded ‘Parks for People’ project	Decision to be taken by the Portfolio Holder for Property Management and Public Protection – July/August 2017
17	Appointment of contractor to carry out landscape and watercourse restoration works at Kearsney Abbey and Russell Gardens as part of DDC’s Heritage Lottery Funded ‘Parks for People’ project	Decision to be taken by the Portfolio Holder for Property Management and Public Protection – July/August 2017
18	To approve the policy on civil penalties and rent repayment orders for private landlords	2 October 2017
19	To seek approval for wet and dryside improvements to Tides Leisure and Indoor Tennis Centre, Deal	5 March/16 April 2018
20	Dover Waterfront Masterplan Area Action Plan	To be confirmed
21	Planning Enforcement Plan	5 March/16 April 2018
22	Representations on the Thanet District Council Local Plan	5 March 2018
23	Fit-out of Aylesham retail units and related funding	3 July 2017
24	Project approval for development of land at Foxborough Close, Woodnesborough to provide affordable housing	3 July 2017
25	Approval of project to deliver new modular homes to provide temporary housing for homeless households	2 October 2017
26	To consider a revised East Kent Growth Framework	4 September 2017
27	The Open Golf Championship 2020	4 September 2017
28	Local Development Scheme	4 September 2017
29	To seek approval for public consultation on the draft Sandwich Walled Town Conservation Area Appraisal	5 March 2018 and date to be confirmed
30	Approval of contracts for works to Middle Street Car Park, Union Road Car Park and general maintenance work to remaining car parks.	4 September 2017
31	Approval to carry out works to area adjacent to River Dour and garages to the rear of Dolphin House, Dover	4 December 2017
32	Approval to carry out capital project works to Deal Pier	2 October and 6 November 2017
33	Award of replacement pitched roofing contract 2017-2020	2 October 2017
34	Future and funding of Inspire Fund	To be confirmed

Key Decisions 2017/18	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)
35	Development of community-led housing initiatives	6 November 2017
36	Approval to upgrade heating and ventilation plant and controls at Dover Museum	6 November 2017
37	To approve final contract terms for the delivery of Revenues, Benefits and Customer Services functions by a private sector provider, and give authority for partner councils to enter into the contract and associated documentation.	East Kent Services Committee – January 2018
38	Hackney Carriage and Private Hire vehicles - access for wheelchair users	5 March 2018
39	Fees and Charges – agreement on levels for 2018/19	15 January 2018
40	Authority Monitoring Report	4 December 2017
41	Recommendations to Cabinet (and Council) of the draft 2018/19 Budget and Medium-Term Financial Plan 2018/19-2021/22, and approval of various delegations within the Budget	5 February and 5 March 2018
42	Review of Parking Charges	15 January 2018
43	Surrender of Dover Leisure Centre Lease	15 January 2018
44	Approval of the use of Building Foundations for Growth funding and authorisation of an appropriate legal agreement	15 January 2018
45	Development of a social lettings agency	5 March 2018

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).

OVERVIEW AND SCRUTINY WORK PROGRAMME 2017/18

SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
May 2017	Waterloo Crescent Conservation Area Appraisal	Single Meeting	Head of Regeneration and Development	£0	£0	To consider the results of public consultation on the Waterloo Crescent Conservation Area Appraisal and approve public consultation on proposed boundary extensions
	Nelson Street Conservation Area	Single Meeting	Head of Regeneration and Delivery	£0	£0	To consider the results of public consultation on the extension of the Nelson Street Conservation Area boundary and the introduction of an Article 4 Direction.
	Performance Report Q4	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Appropriation of Land for Play Areas	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	St Radigund's Play Area Project	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Petition – Aycliffe Parking	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive the petition.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
June 2017	Regent Cinema	Special Meeting (on-going)	Director of Environment and Corporate Assets / Head of Regeneration & Delivery	£tbc	£0	To be held in Deal at a date to be determined (June/July).
	Oldstairs Bay to Sandwich Bay Beach Management Plan	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Accommodation Charter for Dover District	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
July 2017	Approval to cease providing a face-to-face customer service function at Aylesham, Deal and Sandwich Area Offices	Single Meeting	Corporate Management Team	£0	£0	To consider the report.
	Outsourcing of Revenues, Benefits, Debt Recovery and Customer Services Functions (Revision of Delegations to the East Kent Services Committee)	Single Meeting	Corporate Management Team	£0	£0	To consider the report.
August 2017	Regent Cinema	On-going	Corporate Management Team	£venue+ microphones	£724.80	This will be held in Deal at the Astor Theatre. Date: 3 August 2017
September 2017	Closure of Area Offices	On-going	Director of Shared Services	£0	£0	To consider the further report. [Pre-decision scrutiny had been requested]

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	St James's Development Update	On-going	Head of Inward Investment	£0	£0	A further site visit to the St James's site to view progress. Exact date to be confirmed.
	Dover Leisure Centre	On-going	Director of Environment and Corporate Assets	£0	£0	To consider reports at each relevant stage in the process.[Could be a separate meeting – tbc on date]
	Lorry Parking in Dover	On-going	Director of Environment and Corporate Assets	£0	£0	To continue to monitor the progress in resolving illegal and anti-social lorry parking in Dover.
	Petition – Future of Dover Town	Single Meeting	Corporate Management Team	£0	£0	To receive the petition.
	Petition – Speed Restrictions on Beaconsfield Avenue	Single Meeting	Corporate Management Team	£0	£0	To receive the petition.
	Car Park Resurfacing	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Performance Report Q1	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Parks and Open Spaces	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the progress of the service since bringing in-house. [Provided as focus of Performance Report]
October 2017	Report on Petition – Aycliffe Parking	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive a report in respect of the petition. [Moved from September due to other petitions received]

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	EK Services Strategic Service Delivery Options and Potential for Contracting out of Certain Functions	On-going	Corporate Management Team	£0	£0	To consider the report on the business case.
	Report on Petition – Beaconsfield Avenue and surrounding area	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider a report in respect of the petition.
	Universal Credit Update	Single Meeting	East Kent Housing	£0	£0	At the 12 September 2017 meeting, members requested an update on Universal Credit from EKH.
	EK Services' Face-to-Face Service Provision at Deal Area Office	Single Meeting	Corporate Management Team EKS	£venue+ microphones	£584	Special meeting to be held at the Astor Theatre on 25 October 2017
	Access to Information Procedure Rules	Single Meeting	Director of Governance	£0	£0	To receive a briefing from the Director of Governance.
November 2017	Regent Cinema Update	On-going	Director of Environment & Corporate Assets	£0	£0	To receive an update.
	Lorry Parking in Dover District	On-going	Kent Police	£0	£0	To receive an update.
	Performance Report Q2	Single Meeting	Director of Governance	£0	£0	To consider the report.
December 2017	Overnight Opening of Deal Pier	Single Meeting	Director of Environment & Corporate Assets	£0	£0	To consider the report.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	Authority Monitoring Report	Single Meeting	Chief Executive	£0	£0	To consider the report.
January 2018	Deal Pier	Single Meeting	Director of Governance & Director of Environment and Corporate Assets	£		To receive an update
	Dover Town Centre	Single Meeting	Corporate Management Team	£		To consider the report.
	Lorry Parking in the Dover District	Single Meeting	Kent Police (confirmed)	£		To consider the issue of illegal and anti-social lorry parking in Dover. [KCC have declined the invitation to attend]
	Review of On and Off Street Parking Charges	Single Meeting	Director of Environment and Corporate Assets	£		To consider the report.
	Customer Services – Update on Performance Indicators	Single Meeting	Director of Shared Services	£		To receive an update.
	Accommodation Charter Update	Single Meeting (Follow-up)	Director of Environment & Corporate Assets	£		To receive an update.
February 2018	Performance Report Q3	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Scrutiny of the Council's budget	Single Meeting	Corporate Management Team	£0		To scrutinise the Council's budget for 2018/19.

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
	Fees and Charges	Single Meeting	Corporate Management Team	£0		To be considered as part of the budget scrutiny process.
March 2018	To seek approval for wet and dryside improvements to Tides Leisure and Indoor Tennis Centre, Deal	Single Meeting	Director of Environment & Corporate Assets	£		To consider the report.
	Planning Enforcement Plan	Single Meeting	Chief Executive	£		To consider the report.
April 2018	Performance Report Targets 2018-19	Single Meeting	Director of Governance	£0		To consider the report
May 2018	Performance Report Q4	Single Meeting	Director of Governance	£0	£0	To consider the report.

Please note items beyond the current month are subject to change depending on Forward Plan, etc.

Agreed for Inclusion?	Subject	Resource Implications				Action
Yes	Property Investment Strategy	Single Meeting	Director of Finance, Housing and Community	£		To receive an update
Yes	Dover Town Centre Regeneration	Meeting of both scrutiny committees	Corporate Management Team	£		To hold a meeting of both scrutiny committees to consider the proposals for the regeneration of the wider town centre.
Yes	Update on scaffolding at Tower Hamlets	Single Meeting – Follow up	Director of Environment & Corporate Assets	£		To receive an update.
Yes	Dover Leisure Centre	On-going	Director of Environment and Corporate Assets	£0		To consider reports at each relevant stage in the process.
Yes	Digital Strategy	Single Meeting	Head of Community Services	£		To receive an update on the Council's digital strategy.
Yes	Lorry Parking in the Dover District	On-going	Various	£		To consider issues of illegal and anti-social lorry parking in the wider District.
Yes	Open Championship Golf	On-going	Corporate Management Team	£		To receive updates at appropriate milestones.
Yes	Dover Town Investment Zone	On-going	Various	£		To maintain a watching brief, scheduling scrutiny meetings as appropriate.

Subject:	REVIEW OF ON AND OFF-STREET PARKING CHARGES
Meeting and Date:	Cabinet – 15 January 2018
Report of:	Roger Walton, Director of Environment and Corporate Assets
Portfolio Holder:	Councillor Nigel Collor, Portfolio Holder for Access and Licensing
Decision Type:	Key Decision
Classification:	Unrestricted

Purpose of the report: To brief Cabinet on the outcome of the annual review of parking charges and to seek approval for the changes to the charging regime as set out in the report.

- Recommendation:**
1. To note the outcome of the annual review of parking charges.
 2. To agree to continue to freeze parking charges at their current levels as set out in Appendix 1.
 3. To agree to extend Sunday charging, as set out in Appendix 1, to include the following locations:
 - Dover: Bench Street, Woolcomber Street, Stembrook, Townwall Street together with the on-street parking bays in Castle Street and Russell Street.
 - Deal: Middle Street, South Street, Stanhope Road, Town Hall, Sainsbury's, St. Ethelburga's and Park Street together with the on-street parking bays in Beach Street, Prince of Wales Terrace, King Street and Victoria Road.
 - Sandwich: Guildhall car park, together with the on-street parking bays in New Street and Market Street.
 4. To agree to extend the period of operation of resident parking zones to include Sundays in all areas.
 5. To agree to the introduction of parking charges as set out in Appendix 1 at the car parks within Reach Road, St. Margaret's at Cliffe, High Street, Eastry, High Street, Ash, and High Street, Wingham.
 6. To agree to the changes proposed to the conditions of issue for resident and business permits; removing the option to share permits between two vehicles, allowing up to a maximum of two permits per household and introducing restrictions on the size of vehicle entitled to a resident permit.
 7. To authorise the Director of Environment and Corporate Assets to make the necessary arrangements to introduce the above charges as soon as is practicable, and to make the necessary changes to the Council's On-Street and Off-Street Parking Orders.
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1. **Summary**

- 1.1 This report seeks Cabinet agreement for the parking charges for both on and off-street parking including permit charges for the coming year. In January 2011 it was agreed that parking charges would be reviewed annually and in line with that decision it is considered appropriate to review charges once again.
- 1.2 In making these recommendations, consideration has been given to equality issues. It is not anticipated that these proposals will adversely affect any of the groups having protected characteristics contrary to the Equalities Act 2010.

2. **Introduction and Background**

- 2.1 Parking charges were last increased in Dover district on 8th February 2016, after having been previously frozen for 4 years.
- 2.2 As noted above, Cabinet has previously agreed that charges should be reviewed annually and an analysis has been undertaken of current charges and charging periods within neighbouring authorities as set out in Appendices 2.
- 2.3 This review indicates that charges within Dover District remain below those of neighbouring authorities and the Council also has a shorter charging period than neighbouring authorities most of whom have charges which extend into the evening period.
- 2.4 The Council's Parking Strategies, produced in 2015, recognise the importance of setting tariffs at a level which encourages wider utilisation of all available parking provision across each of the towns, responds to the particular circumstances within each town and seeks to match the availability of spaces with public expectations and demand.
- 2.5 The Dover strategy notes in particular the need to take account of the potential impact on parking demand of the St. James's development, whilst the Deal strategy highlights the pressures on parking at weekends.
- 2.6 The availability and effective management of parking is an important factor in both maintaining and increasing the vitality of our town centres, with a difficult balance needing to be struck between the use of charges as a mechanism to ensure that parking spaces are rotated rather than being full all day against the risk that the cost of parking dissuades residents and visitors alike from using town centre businesses.
- 2.7 Given the limited capacity within the town centres there is no easy solution to this conundrum. The demand for parking spaces clearly varies through the day, week and year and the Parking strategies suggest that the Council consider differential charging between say weekdays and weekends. This has been considered but given the complexity involved in setting tariff levels to seek to meet all such scenarios is thought to be unrealistic at this time,
- 2.8 Support to the local economy has also been provided in partnership with the local business community through for example, the free parking arrangements offered each year to support Small Business Saturday in December and the occasional concessionary arrangements offered to event organisers.
- 2.9 In considering the appropriate level for parking charges the Council must have regard to guidance on parking policy and charges given in the Secretary of State's Statutory Guidance to the Local Authorities on the Civil Enforcement of Parking Contraventions, expanded upon in Operational Guidance to Local Authorities: Parking Policy and Enforcement.
- 2.10 This states that charges should be proportionate, so authorities should not set them at unreasonable levels and the Guidance also indicates that when setting on- and off-street parking charges, authorities should consider lower charges off-street than on-street. This would encourage drivers to park off-street, thus minimising on-street congestion caused by vehicles searching for spaces.

3. Proposals for 2018/19

- 3.1 In reviewing the current parking charges, both current usage levels and the charging policies in adjacent authorities have been reviewed to ensure that the Council's charges are set at a level which would not disadvantage our town centres in comparison with neighbouring towns.
- 3.2 Accordingly, it is clear that the charges set by Dover DC remain below those of neighbouring authorities. There is no evidence that this is adversely affecting the availability of spaces and so **no increases are proposed to the current charges.**
- 3.3 Similarly with regard to the charging period within each day, the Council has a shorter charging period than neighbouring authorities most of whom have charges which extend into the evening period. **No changes are proposed to the current charging period.**
- 3.4 However, noting the likely impact of the St. James's development on parking patterns within Dover, the pressures on parking at weekends in Deal, the introduction of charges by English Heritage at their sites in Deal Castle & Walmer Castle and the need to ensure capacity is maintained at certain rural locations, it is therefore proposed that the Council should consider make the following changes to the management of parking within the District:
- Dover
 - Extend Sunday charging on and off-street to include those car parks close to St. James's; Bench Street, Woolcomber Street, Stembrook, Townwall Street together with the on-street parking bays in Castle Street and Russell Street.
 - Deal
 - Extend Sunday charging on and off-street to include the car parks at Middle Street, South Street, Stanhope Road, Town Hall, Sainsbury's, St. Ethelburga's and Park Street together with the on-street parking bays in Beach Street, Prince of Wales Terrace, King Street and Victoria Road.
 - Sandwich
 - Extend Sunday charging on and off-street to include the Guildhall car park, together with the on-street parking bays in New Street and Market Street.
 - Rurals
 - Introduce charges at following sites:
 - Reach Road, St. Margaret's at Cliffe
 - High Street, Eastry
 - The Street Car Park, Ash
 - High Street, Wingham
- 3.5 These proposals have implications for the arrangements regarding the management of resident parking zones, which currently apply on Mondays to Saturdays only. It is therefore proposed to extend all resident parking controls to apply from Monday to Sunday.
- 3.6 In the next few months, the Council is introducing a new IT system which will streamline the permit application process and enable the online purchase of virtual permits and visitor tickets. The procedures for issuing permits has thus been reviewed and it is now proposed to remove the option to share permits between two vehicles, to allow up to a maximum of two permits per household and to introduce restrictions on the size of vehicle for which a permit will be issued.

- 3.7 The changes proposed will require a period of public consultation and amendment to both the Off and On-street Parking Places Orders.

4. **Detailed Proposals**

Dover

- 4.1 The next few months will see the opening of the new leisure and retail development at St. James's, which is expected to have a significant impact on parking patterns within the town centre.
- 4.2 Parking arrangements for the development were set within the planning process and will be reviewed on a regular basis. It is noted that charges will match other town centre car parks with the first half hour free (to enable a 'click and collect' regime) and a maximum 4 hour stay to meet the retail and leisure needs. Charges will also be levied from Monday to Sunday.
- 4.3 Recognising the likely impact that the development will have on surrounding car parks and streets it is proposed that the Council should consider extending Sunday charging on and off-street to include those car parks close to St. James's; Bench Street, Woolcomber Street, Stembrook, Townwall Street and the on-street parking bays in Castle Street and Russel Street.
- 4.4 Sunday charging within Dover currently only applies to the Seafront and the car park in Camden Crescent.
- 4.5 These proposals, if agreed, will still see free parking available in Dover on Sundays in the car parks in Maison Dieu Road, Pencester Road, Ladywell, Norman Street and Albany Place and the on-street parking bays in Pencester Road.
- 4.6 In addition it is proposed that the controls within Resident Parking Zones A, B, C, D, E, F and K should be extended to include Sundays.

Deal

- 4.7 The utilisation data contained within the Deal Parking Strategy indicates that many car parks within the town are operating close to capacity at weekends and *"that when special events are held in the town centre (predominantly at weekends) the pressures on parking become even greater."*
- 4.8 The Strategy also notes that; *"given the constraints in parking in the town, there is likely to be some rationale for introducing further Sunday charges at some point in the future, subject to consultation with the local community."*
- 4.9 Similarly recent studies such as *"In-Town Parking: What Works? Innovative Practices in Parking Provision"*, published by the Association of Town and City Management (ATCM) have highlighted that; *"the quantity of parking spaces has become a significant issue with concerns that too little availability may restrict footfall."*
- 4.10 Recognising these pressures and the consequent risk of the limited availability of parking spaces in Deal adversely impacting on both the retail and visitor economy, it is now considered appropriate to recommend that the current parking controls on Sunday be further extended to include the introduction of Sunday charging within the car parks at Middle Street, South Street, Stanhope Road, Town Hall, Sainsbury's, St. Ethelburga's and Park Street ¹together with the on-street parking bays in Beach Street, Prince of Wales Terrace, King Street and Victoria Road.
- 4.11 These proposals, if agreed, will still see free parking available in Deal on Sundays in the car parks in Union Road and St. George's Road.
- 4.12 In addition it is proposed that the controls within Resident Parking Zones 2, H, L and P should be extended to include Sundays.

Sandwich

¹ Subject to discussion with Sainsbury's and Co-op.

- 4.13 Within Sandwich The Parking Strategy notes that; *“It is clear from the collated evidence base that Sandwich requires a parking strategy that protects the historic nature of the town, whilst permitting the town’s economy to thrive, and will evolve and adjust in relation to the levels of residential growth forecast within the town.”*
- 4.14 The Strategy also noted that for the present, the key issues facing Sandwich, in terms of parking, relate to making the most out of the existing parking stock, through incentivising use of spare capacity at different locations and times of the week, and in a manner that provides for the various users of the town centre.
- 4.15 Accordingly, it is now proposed to recommend that the current parking controls on Sunday be further extended to include the introduction of Sunday charging within the car park at Guildhall and the on-street parking bays in Market Street and New Street.
- 4.16 These proposals, if agreed, will still see free parking available in Sandwich on Sundays in the car park at Gazen Salts.
- 4.17 In addition it is proposed that the controls within Resident Parking Zone J should be extended to include Sundays.

Rural Areas

- 4.18 The Council also manages a number of car parks outside town centres, serving the villages in rural communities.
- 4.19 These have been managed as free car parks, however there is growing pressure on parking capacity within many of these communities and concerns have also been expressed regarding long stay parking at certain locations.
- 4.20 It is therefore appropriate to review whether the introduction of limited controls will alleviate some of these pressures and also provide funding to enable increased provision of parking enforcement activities to be dedicated to these areas.
- 4.21 It is therefore proposed to introduce charges at the following car parks as set out in the table below:

Car Park	Proposed Charge	Charging Period
Reach Road, St. Margaret’s at Cliffe	50p/ hour for 1 - 5 hrs £3.00 for 5 to 8 hrs	Mon – Sun, 9.00 to 5.00
High Street, Eastry		
The Street Car Park, Ash		
High Street, Wingham		

Permits

- 4.22 The Council offers a range of permits, which offer significant discounts to those residents and visitors who park regularly in our towns.
- 4.23 In the next few months, the Council is introducing a new IT system which will streamline the permit application process and enable the online purchase of virtual permits and visitor tickets.
- 4.24 This will allow the Council to cease issuing “paper” permits to be displayed within the vehicle as the Council’s CEOs will then be able to check with their handheld computers whether a vehicle has a valid permit and is thus entitled to be parked.
- 4.25 To use the new IT system, customers will need to set up an on-line account, including providing an email address, to receive reminders, apply or renew permits, purchase visitor tickets and access information on their account.

- 4.26 The system will work with mobile devices, such as a smartphone or tablet, providing customers with far greater control and 24hr access to their account, which for example means that if residents have unexpected visitors arrive at the weekend but have run out of visitor permits, this will no longer be a problem, as they can log into their online account and instantly purchase a visitor ticket for their guests.
- 4.27 With the introduction of this new IT system it is appropriate to review the current arrangements for issuing permits to residents and business users, and in particular the current facility offered to residents to include two vehicles on a single permit and also the restriction on the number of resident permits per resident or household.
- 4.28 As noted, the Council currently offers residents and business users the facility to include two vehicles on a single permit at no additional cost, which enables residents to choose to display their permit in either of the vehicles registered at their convenience.
- 4.29 It is recognised that this arrangement has been advantageous to some residents and business users and any limited risk of abuse, is dealt with by requiring an applicant for a resident permit to provide evidence that the vehicle is either registered to the applicant or that they are the permitted user of the particular vehicle. However, the virtual permit system operates most effectively by restricting each permit to a single vehicle and so it is proposed to remove the option to share permits between two vehicles.
- 4.30 As regards the issuing of permits for use within resident zones, the purchase of a permit does of course not guarantee a space and recognising the limitations on space the Council's policy on issuing Residents' Parking permits has to date been to restrict their issue to one per household except at the Council's discretion.
- 4.31 This often raises concerns and having reviewed the approach taken by other Councils it is noted that policies elsewhere do vary and in some instances are more relaxed on this point.

For example:

Brighton	Each resident can apply for one resident permit but there is no limit on the number of residents who can apply in any one household
Canterbury	Only one permit can be issued per household unless availability exceeds demand.
Thanet	No restrictions
Camden	One permit per qualifying resident. The permit holder must be resident in the borough (at least 5 nights a week). The vehicle/s included on this permit must be registered with the DVLA in the name of the permit holder at the same address with relevant supporting insurance.
Tunbridge Wells	Permits will be issued on the basis of a maximum of two per family/household
Ashford	Limit of one permit per address in central zone, elsewhere one permit will be issued to every household that does not have any off-street parking provision. Thereafter, subject to the availability of on-street parking spaces within the zone, the issue of permits will be limited to a maximum of two permits per household, reduced to one permit in consideration of any off-street parking provision.

- 4.32 Noting the varied approach taken elsewhere and given the proposal to limit each permit to a single vehicle, it is now proposed to allow up to a maximum of two permits

to be issued per household. The charge for a second permit to be the same as for the first.

- 4.33 The Council cannot of course guarantee that a space will be available and the impact of taking a more relaxed approach will be reviewed in 12 months' time, to seek to ensure that the lack of available space for permit holders does not become a concern within particular resident zones.
- 4.34 With regards to the management of resident parking in Sandwich, complaints have been received regarding the parking by resident permit holders of motor homes in the Quay car park on a long-term basis. In order to resolve this issue it is therefore proposed in future to introduce restrictions on the size of vehicle entitled to a resident permit which would exclude motor homes, caravans and trailers, with permits only issued for motor cars, motorcycles (with or without sidecar), and light vans not exceeding 3 tonnes/3500kg.
- 4.35 Having undertaken a comparative review of the charges set for permits within neighbouring authorities, **no other changes to the Council's charges for permits are proposed.**

5. Identification of Options

- 5.1 Option 1. To confirm the changes proposed to the charging structure, as set out in Appendix 1, and the adjustments to the Council's policies on the issuing of resident and business permits as noted above. This is the preferred option.
- 5.2 Option 2. To retain the current management arrangements.

6. Evaluation of Options

- 6.1 The preferred option is Option 1, because this will ensure that there is a continued and reasonable "turn over" of available parking spaces, support those living within resident zones and with the continued freezing of parking charges ensure that motorists continue to have low cost options regarding parking in each town.
- 6.2 Option 2 is not recommended.

7. Resource Implications

- 7.1 The overall impact of the above changes is likely to see an increase in revenue of c£180k.

8. Corporate Implications

- 8.1 Comment from the Director of Finance: Finance has been consulted and has nothing further to add (VB).
- 8.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted in the preparation of this report and has no further comments to make. (HR)
- 8.3 Comment from the Equalities Officer: 'This report does not specifically highlight any equalities implications, however in discharging their responsibilities members are required to comply with the public sector duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>' (KM).

9. Appendices

Appendix 1: Schedule of Proposed Charges

Appendix 2: Parking Charges: Comparison with neighbouring Authorities

10. Background Papers

None.

Contact Officer: Roger Walton, Director of Environment and Corporate Assets

Appendix 1: Schedule of Proposed Charges

Amendments for 2018/19 are highlighted.

CAR PARK CHARGES (OFF-STREET) – DOVER				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-2019	
	TIME	CHARGE	CHARGE	
Albany Place, Dover Linear charging up to 5 hrs Minimum charge 30p Charges apply Mon - Sat	1hr	60p	1hr	60p
	2hr	£1.20	2hr	£1.20
	3hrs	£1.80	3hrs	£1.80
	4hrs	£2.40	4hrs	£2.40
	5hrs	£3.00	5hrs	£3.00
	5 to 8 hrs	£3.60	5 to 8 hrs	£3.60
Bench Street, Dover Linear charging Minimum charge 40p Charges apply Mon - Sun	1hr	£1.10	1hr	£1.10
	2hrs	£2.20	2hrs	£2.20
	3hrs	£3.30	3hrs	£3.30
	4hrs	£4.40	4hrs	£4.40
Camden Crescent, Dover Linear charging up to 5 hrs Minimum charge 40p Charges apply Mon - Sun	1hr	£1.10	1hr	£1.10
	2hr	£2.20	2hr	£2.20
	3hrs	£3.30	3hrs	£3.30
	4hrs	£4.40	4hrs	£4.40
	5hrs	£5.50	5hrs	£5.50
	5 to 8 hrs	£6.50	5 to 8 hrs	£6.50
Castle Hill Coach Park Charges apply Mon - Sat	Up to 8 hrs	£7.50	Up to 8 hrs	£7.50
Ladywell Car Park, Dover Linear charging up to 5 hrs Minimum charge 40p Charges apply Mon - Sat	1hr	£1.10	1hr	£1.10
	2hr	£2.20	2hr	£2.20
	3hrs	£3.30	3hrs	£3.30
	4hrs	£4.40	4hrs	£4.40
	5hrs	£5.50	5hrs	£5.50
	5 to 8 hrs	£6.50	5 to 8 hrs	£6.50
Maison Dieu Car Park, Dover Linear charging up to 5 hrs Minimum charge 40p Charges apply Mon - Sat	1hr	£1.10	1hr	£1.10
	2hr	£2.20	2hr	£2.20
	3hrs	£3.30	3hrs	£3.30
	4hrs	£4.40	4hrs	£4.40
	5hrs	£5.50	5hrs	£5.50
	5 to 8 hrs	£6.50	5 to 8 hrs	£6.50
Maison Dieu Car Park, Coach Bays Charges apply Mon – Sat	Up to 8 hrs	£7.50	Up to 8 hrs	£7.50
Pencester Road Car Park, Dover Linear charging Minimum charge 40p Charges apply Mon – Sat	1hr	£1.10	1hr	£1.10
	2hrs	£2.20	2hrs	£2.20
	3hrs	£3.30	3hrs	£3.30

CAR PARK CHARGES (OFF-STREET) – DOVER				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-2019	
Priory Road Car Park, Dover Linear charging up to 5 hours Minimum charge 40p Charges apply Mon - Sat	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50
Samphire Hoe (Eurotunnel) Charges apply Mon - Sat	Up to 30mins Up to 2hrs	50p £1.00	Up to 30mins Up to 2hrs	50p £1.00
Stembrook Car Park, Dover Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.10 £2.20	1hr 2hrs	£1.10 £2.20
Townwall Street Car Park, Dover Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40
Woolcomber Street Car Park, Dover Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40
PARKING CHARGES (ON-STREET) – DOVER				
Castle Street, Dover Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60
Seafront - Cars Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sun	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50
Seafront – Motorhomes Charges apply Mon – Sun	Overnight Charge (17.00 to 09.00)	£7.50	Overnight Charge (17.00 to 09.00)	£7.50
Seafront – Coaches Charges apply Mon – Sun	Up to 8 hrs	£7.50	Up to 8 hrs	£7.50
Pencester Road, Dover Linear charging Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60

PARKING CHARGES (OFF-STREET) – SANDWICH				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-2019	
Gazen Salts Car Park, Sandwich Linear charging up to 5 hours Minimum charge 30p Charges apply Mon – Sat	1hr	70p	1hr	70p
	2hrs	£1.40	2hrs	£1.40
	3hrs	£2.10	3hrs	£2.10
	4hrs	£2.80	4hrs	£2.80
	5hrs	£3.50	5hrs	£3.50
	5 to 8 hrs	£4.00	5 to 8 hrs	£4.00
Guildhall Car Park, Sandwich Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sun	1hr	£1.00	1hr	£1.00
	2hrs	£2.00	2hrs	£2.00
	3hrs	£3.00	3hrs	£3.00
	4hrs	£4.00	4hrs	£4.00
	5hrs	£5.00	5hrs	£5.00
	5 to 8 hrs	£6.00	5 to 8 hrs	£6.00
The Quay Car Park, Sandwich Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sun	1hr	£1.00	1hr	£1.00
	2hrs	£2.00	2hrs	£2.00
	3hrs	£3.00	3hrs	£3.00
	4hrs	£4.00	4hrs	£4.00
	5hrs	£5.00	5hrs	£5.00
	5 to 8 hrs	£6.00	5 to 8 hrs	£6.00
PARKING CHARGES (ON-STREET) – SANDWICH				
Market Street, Sandwich Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr	£1.10	1hr	£1.10
	2hrs	£2.20	2hrs	£2.20
New Street, Sandwich Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr	£1.10	1hr	£1.10
	2hrs	£2.20	2hrs	£2.20

PARKING CHARGES (OFF-STREET) – DEAL				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-19	
Beach Street Car Park, Deal Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sun	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50
Deal Castle Linear charging Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs	£1.10 £2.20 £3.30	1hr 2hrs 3hrs	£1.10 £2.20 £3.30
Middle Street Car Park, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40	1hr 2hrs 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40
Park Street Car Park, Deal Co-Op car park, minimum time one hour Charges apply Mon – Sun	1hr 2hrs	£1.10 £2.20	1hr 2hrs	£1.10 £2.20
Sainsbury's Car Park, Deal Charges apply Mon – Sun	30mins 2hrs	FREE £2.20	30mins 2hrs	FREE £2.20
(Refunded in Store, min purchase £10)				
South Street Car Park, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.10 £2.20	1hr 2hrs	£1.10 £2.20
Stanhope Road Car Park, Deal Linear Charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs 3hrs	£1.10 £2.20 £3.30	1hr 2hrs 3hrs	£1.10 £2.20 £3.30
St. Ethelburga's Car Park, Deal Co-Op car park, Minimum time one hour Charges apply Mon – Sun	1hr 2hrs	£1.10 £2.20	1hr 2hrs	£1.10 £2.20
St. George's Car Park, Deal Linear charging up to 5hrs Minimum charge 40p Charges apply Mon – Sat	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50
Tides Leisure Centre, Deal Linear charging Minimum charge 40p Charges apply Mon – Sat	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40	1hr 2hr 3hrs 4hrs	£1.10 £2.20 £3.30 £4.40

PARKING CHARGES (OFF-STREET) – DEAL				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-19	
Town Hall Car Park, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	Up to 1hr Up to 2hrs	£1.10 £2.20	Up to 1hr Up to 2hrs	£1.10 £2.20
Union Road Car Park, Deal Linear charging up to 5hrs Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	80p £1.60 £2.40 £3.20 £4.00 £4.80	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	80p £1.60 £2.40 £3.20 £4.00 £4.80

PARKING CHARGES (ON-STREET) – DEAL				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-19	
Beach Street (between Broad Street & South Street) Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60
Beach Street (Royal Hotel to Dolphin Street) Linear charging up to 5hrs Minimum charge 40p Charges apply Mon – Sun	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50	1hr 2hr 3hrs 4hrs 5hrs 5 to 8 hrs	£1.10 £2.20 £3.30 £4.40 £5.50 £6.50
King Street, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60
Prince of Wales Terrace, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60
Victoria Road, Deal Linear charging Minimum charge 40p Charges apply Mon – Sun	1hr 2hrs	£1.30 £2.60	1hr 2hrs	£1.30 £2.60

PARKING CHARGES (OFF-STREET) – RURAL				
CAR PARK	CURRENT CHARGES		PROPOSED CHARGE 2018-2019	
St. Margaret's Bay Charges apply Mon to Sat the Saturday preceding the first Bank Holiday in May to 30 September	70p per hour or part thereof		70p per hour or part thereof	
Walmer Castle Charges apply Mon – Sat	Up to 24 hours, £2		Up to 24 hours, £2	
Reach Road, St. Margaret's at Cliffe Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	No Charge	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	£0.50 £1.00 £1.50 £2.00 £2.50 £3.00
The Street Car Park, Ash Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	No Charge	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	£0.50 £1.00 £1.50 £2.00 £2.50 £3.00
High Street, Eastry Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	No Charge	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	£0.50 £1.00 £1.50 £2.00 £2.50 £3.00
High Street, Wingham Linear charging up to 5 hours Minimum charge 40p Charges apply Mon – Sat	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	No Charge	1hr 2hrs 3hrs 4hrs 5hrs 5 to 8 hrs	£0.50 £1.00 £1.50 £2.00 £2.50 £3.00

PERMIT CHARGES		
	CURRENT CHARGES	PROPOSED CHARGE 2018-2019
RESIDENTS		
Deal Zone 2 (North Town Centre)	£90	£90
Deal Zone H (Central area)	£60	£60
Deal Zone L (Gilford, Blenheim Rd etc)	£60	£60
Deal Zone P (Bridgeside etc)	£60	£60
Dover Zones A/B/C/D/E/F/H & K	£60	£60
Dover Zones On/Off Street B/E & F	£90	£90
Sandwich Zone J	£90	£90
Sandwich 2 nd Residents	£85 – 6 months £155 – 12 months	£85 – 6 months £155 – 12 months
BUSINESS		
Dover or Deal (Mon – Sun)	£75 – 6 months £145 – 12 months	£75 – 6 months £145 – 12 months
Seafront, Dover	£140 – 6 months £265 – 12 months	£140 – 6 months £265 – 12 months
Gazen Salts, Sandwich	£60	£60
Off-Street, Dover, Deal & Sandwich	£215 – 6 months £410 – 12 months	£215 – 6 months £410 – 12 months
Sandwich Business	£85 – 6 months £155 – 12 months	£85 – 6 months £155 – 12 months
Snargate Street Business	£85 – 6 months £155 – 12 months	£85 – 6 months £155 – 12 months
Samphire Hoe	£30	£30
St. Margaret's Bay (May - Sept)	£40 – 6 months	£40 – 6 months
Leisure Centre Permits	£125	£125
Visitor Permits	Daily visitor permits can be purchased in blocks of 10 and cost £2 each	Daily visitor permits can be purchased in blocks of 10 or online using the new permit system and cost £2 each.
Doctors	£35	£35
Community Services	£30	£30

PERMIT CHARGES (WAIVERS)		
	CURRENT CHARGES	PROPOSED CHARGE 2018-2019
Waivers (On-Street)	£9 per day £22 per week £55 per month	£9 per day £22 per week £55 per month
Pay & Display Bays (On/Off Street)		
Short Stay	£6 per bay/day £17 per bay/week	£6 per bay/day £17 per bay/week
Long Stay	£5 per bay/day	£5 per bay/day
Bay Suspensions	120 per suspension £55 additional week/part week, plus loss of P&D income at commercial rate of £5 per day.	120 per suspension £55 additional week/part week, plus loss of P&D income at commercial rate of £5 per day.
Pre-Paid Ticket		
Minimum stay 2 days. (Camden Crescent car park only)	Charged at daily rate but without time limit.	Charged at daily rate but without time limit.

Appendix 2: Parking Charges: Comparison with neighbouring authorities (2017/18)

Off-Street			
Dover	Shepway	Canterbury	Thanet
Charges apply Mon to Sat from 9am to 5pm.	Charges apply Mon to Sun from 8am to 6pm unless indicated.	Charges generally apply Mon to Sun 7am to 9pm.	Charges generally apply Mon to Sun 7am to 10pm, with overnight charge.
Stembrook, Dover - linear Min 40p 1 hr £1.10 2 hrs £2.20	Upper Payers Park, Folkestone 30 mins: 50p 1 hr: £1.00 2 hrs: £2.00 3 hrs: £3.00	Castle Street M/S, Canterbury 1 hr: £1.20/hr linear	Market Street, Margate 1 hr: £1.10 2 hrs: £2.20 3 hours £3.30 4 Hours £4.40
Middle Street, Deal - linear Min 40p 1 hr £1.10 2 hrs £2.20 3 hrs £3.30 4 hrs £4.40	Mount Street, Hythe 30 mins: 80p 1 hr: £1.20 2 hrs: £2.30	Whitefriars Multi-storey Charge apply 8.00 to 6.00, Max Stay 5 hrs. 1 hr: £1.80/ hr linear 5 hrs: £9.00 (Min Fee on Sat; £3.60)	Chandos Square, Broadstairs 1 hr: £4.00 2 hrs: £6.00 4 hrs: £10.00 Up to 15 hrs: £12.00
Sandwich Quay linear Min 40p 1 hr £1.00 2 hrs £2.00 3 hrs £3.00 4 hrs £4.00 5 hrs £5.00 All day £7.10	Church Road, New Romney 1 hr: £0.60 2 hrs: £2.30 3 hrs: £3.40	Harbour Car Park, Whitstable (8.30 am to 8.00 pm) 1 hr: £1.50/ hr Max Stay 2 hrs	Leopold Street, M/S, Ramsgate 1 hr: £1.10 2 hrs: £2.20 4 hrs: £4,40 Up to 15 hrs: £5.50
Albany Place, Dover – linear Min 30p 1 hr 60p 2 hrs £1.20 3 hrs £1.80 4 hrs £2.40 5 hrs £3.00 Over 5 hrs & up to 9hrs £3.60	Lower Sandgate Road, West 1 hr: £1.20, 2 hrs: £2.30, 3 hrs: £3.40, 4 hrs: £4.50, 5 hrs: £5.70, 6 hrs: £6.70 12 hrs: £7.90	Holman's Meadow, Canterbury 1 hr: £1.70 linear	Mill Lane, Multi-storey, Margate 1 hr: £1.10 2 hrs: £2.20 4 hrs: £4,40 Up to 15 hrs: £5.50
Union Road, Deal linear Min 40p 1 hr 80p 2 hrs £1.60 3 hrs £2.40 4 hrs £3.20 5 hrs £4.00 Over 5 & up to 9 hrs £6.60	Castle Road, Sandgate 1 hr: £1.20, 2 hrs: £2.30, 3 hrs: £3.40, 4 hrs: £4.50, 5 hrs: £5.70, 6 hrs: £6.70 12 hrs: £7.90	Cow Lane, Wincheap Up to 5 hrs: £0.80 5 to 24 hrs: £2.20	Joss Bay, Broadstairs (Summer) Up to 4 hrs: £10.00 Up to 15 hrs: £12.00
Gazen Salts, Sandwich linear Min 30p – 30 mins 1 hr 70p 2 hrs £1.40 3 hrs £2.10 4 hrs £2.80 5 hrs £3.50 Over 5 hrs up to 9 hrs £5.50	Coast Drive, Littlestone 1 hr: £1.20, 2 hrs: £2.30, 3 hrs: £3.40, 4 hrs: £4.50, 5 hrs: £5.70, 6 hrs: £6.70 12 hrs: £7.90	Oyster Car Park, Whitstable (10.00 am to 8.00 pm) 30 mins: £0.60 1 hr: £1.10 3 hrs: £3 5 hrs: £3.50 24 hrs: £4.60	Cannon Road, Ramsgate 1 hr: £0.80 2 hrs: £1.60 4 hrs: £3.20 Up to 15 hours £4.00

On-Street			
Dover Charges apply 9.00am to 5.00pm	Shepway Charges apply 8.00 am to 6.00 pm	Canterbury Charges apply 8.30am to 6.00pm	Thanet Charges apply 9.00am to 6.00pm
Castle Street, Dover linear Min 40p 1 hr £1.30 2 hrs £2.60	Folkestone Town Centre CPZ A1 & A2 Min: 30 mins, Max: 3 hrs Linear Charge £1.20/hr	Canterbury On-street Min: £0.40 1 hr: £1.30 2 hrs: £2.60	Short stay charges (Cecil Square & Albert Terrace, Margate) £1.30 per half hour up to 2 hours Short Stay (Linear Charges) Various sites, Birchington, Margate, Ramsgate. 10 Minutes 20p and then thereafter a linear charge of 3p per minute round to the nearest 5p is applied up to a maximum charge of £4.00 for 2 hours stay.
Prince of Wales Terrace, Deal linear Min 40p 1 hr £1.30 2 hrs £2.60	Folkestone Seafront Min: 1 hr, Max: 5 hrs Linear Charge £1.20/hr	Central Parade, Herne Bay (8.30 am to 8.00 pm) Max stay 2 hrs. Min: £0.20 Linear Charge £0.60/hr	Long Stay (Lawn Road, Broadstairs) 10 Minutes 20p and then thereafter a linear charge of 3p per minute round to the nearest 5p is applied up to a maximum charge of £8.00 for 4 hours stay. (Victoria Parade, Broadstairs, Harbour Parade, Ramsgate) £2.30/hr , Max Stay 9 hrs.
Market Street, Sandwich linear Min 40p 1 hr £1.10 2 hrs £2.20			

Coach Parking			
Dover Maison Dieu, Seafront, Dover & Castle hill Up to 8 hrs, £7.50	Shepway Littlestone, Coast Drive Up to 5 Hrs: £7.60	Canterbury Canterbury Coach Park: Up to 12 hrs: £15.00	Thanet Minnis Bay, Birchington Up to 4 hrs: £10.00 24 hours £20.00
Permits/Season Tickets			
Dover Season Tickets (most car parks) 6 months £215 12 months £410	Shepway Season Tickets (All car parks) 3 months: £165 6 months: £329 12 months: £657	Canterbury Season Tickets for Car Parks range from £300 to £700. Resident Permit Prices range from £60 to £140	Thanet Season Tickets (All car parks) 1 week: £40 1 month: £75 6 months: £375 12 months: £625
Visitor Permits Daily visitor permits can be purchased in blocks of 10 and cost £2 each	Visitor permits Each set of 5 permits costs £5.20.	Visitor vouchers Canterbury £4/day Herne Bay £1.80/day	Visitor Permit Single day ticket £3.50, book of 20 is £50.